



DEPARTMENT OF THE ARMY
SPECIAL TROOPS BATTALION, 3D CORPS SUPPORT COMMAND
UNIT 29620
APO AE 09096

REPLY TO
ATTENTION OF

AETV-SCS-H

24 October 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Special Troops Battalion Policy Memorandum # 7, Commander's Safety Policy

1. PURPOSE. To ensure all soldiers, civilians and family members are aware of the Commander's Safety Policy.
2. APPLICABILITY. Headquarters, Special Troops Battalion all subordinate units.
3. Policy.
 - a. As the commander of the Special Troops Battalion, I am the Battalion Safety Officer. In every aspect of this battalion's wide range of missions, safety is an essential part. Strong leadership, training to standard and personal discipline are required for safe accomplishment of every mission. Nothing we do in peacetime warrants the injury or death of a soldier or damage to equipment. Therefore, it is imperative that we focus on safety during all aspects of our training and operations
 - b. **The risk management process is the key to safety.** Risk management consists of hazard identification, hazard assessment, developing controls and making risk decisions, implementing controls, supervising and evaluating the risk management controls used. Risk management applies to all phases of an operation. All leaders, at all levels, must understand and implement the risk management process.
 - c. Safety is a leadership responsibility that requires constant command involvement. Safety is always first priority.
4. SUPERSESSION. This policy supercedes STB Policy Letter #7 dated 20 Nov 2001.
5. EXPIRATION. This policy memorandum expires 1 October 2003.
6. "Fit to Fight!"

MICHELE M. PUTKO
LTC, OD
Commanding

Distribution:

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